



Privacy and WHOIS Data Policy

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Privacy Policy

Purpose

The Qatar Domains Registry has developed this Policy to help users understand how their information is collected, processed and used by the Qatar Domains Registry. This Policy should be read in conjunction with the terms of use of the Qatar Domains Registry website. The Qatar Domains Registry's commitment to this Policy ensures that individuals are made aware of:

- when information about them is being collected;
- the purpose for which it is being collected; and
- whether the information may be passed on to third parties.

1. Principles

This Policy seeks to:

- 1.1. preserve the rights of individuals in relation to how their Personal Information is collected;
- 1.2. preserve the rights of Registrants in relation to how their Personal Information is collected and displayed;
- 1.3. define the role of the Qatar Domains Registry and Registrars in the collection, processing and display of a Personal Information; and
- 1.4. respect the interests of law enforcement agencies, and other national agencies acting in the public interest.

2. Collection and Use of Personal Information

- 2.1. Personal Information may be gathered under the following circumstances:
 - 2.1.1. during the process of Application for a Domain Name;
 - 2.1.2. when managing or Renewing a Domain Name;
 - 2.1.3. when an individual contacts the Qatar Domains Registry;
 - 2.1.4. when dealing with enquiries and complaints and subsequent referrals;
 - 2.1.5. when referring persons to the concerned bodies according to the nature of the complaint; and
 - 2.1.6. when the Qatar Domains Registry canvasses stakeholders for their views, opinions and suggestions in relation to the ccTLD's associated with the State of Qatar.
- 2.2. Personal Information may be used under the following circumstances:
 - 2.2.1. to contact Registrants about Domain Name Registration issues; and in order to facilitate the resolution of any kind of dispute in

- accordance with the Qatar Domains Registry Dispute Resolution Policy.
- 2.2.2. to identify to law enforcement agencies, competent courts, and other competent judicial bodies under appropriate legal circumstances, details regarding a Domain Name; and
 - 2.2.3. to enable the functioning of the WHOIS Service, which allows third parties to check certain details relating to a Domain Name and the Registrant; and
 - 2.2.4. to enable the Qatar Domains Registry to manage the Qatar Domains Registry's Domain Name Registry System and comply with its internal procedures.
- 2.3. The Qatar Domains Registry will not use the Personal Information provided for commercial use.
 - 2.4. Personal Information will not be forwarded to third parties unless in accordance with this Policy or as required by the applicable laws of the State of Qatar.

3. Contact with the Qatar Domains Registry

Personal Information may be collected by the Qatar Domains Registry when an individual contacts the Qatar Domains Registry under the following circumstances:

- 3.1. when applying for a job with the Qatar Domains Registry;
- 3.2. when applying to become an Accredited Registrar;
- 3.3. when an enquiry is made by telephone, the Qatar Domains Registry may record the call for the purposes of ensuring quality control; or
- 3.4. if an individual attends the Qatar Domains Registry offices in person;
 - 3.4.1. their entry to, exit from, and time spent at the Qatar Domains Registry's premises may be recorded by security cameras and retained; and
 - 3.4.2. the individual may be required to sign a visitors log, and provide photographic identification.

4. Disclosure of Personal Information

- 4.1. In the event that a law enforcement agency, court of competent jurisdiction, or any other judicial body of competent jurisdiction requests Personal Information from the Qatar Domains Registry, the Qatar Domains Registry will only disclose Personal Information if the Qatar Domains Registry is obligated to do so by Qatari law or if the Qatar Domains Registry has received a warrant, subpoena, court order, or an order from another competent legal authority. All such disclosures are documented unless prohibited by Qatari law.

- 4.2. Personal Information may be stored or transferred to a destination outside the State of Qatar for the purposes of referring disputes in accordance with the Dispute Resolution Policy.
- 4.3. It should be noted that as the Qatar Domains Registry has no control over the acts of any third party, the privacy protection stated in this Policy ceases to apply to any information that has been disclosed to a third party in accordance with this Policy. The Qatar Domains Registry will endeavour to deal only with responsible third parties but assumes no responsibility for the privacy protection provided by such third parties.
- 4.4. The Qatar Domains Registry has reasonably appropriate technical and security measures installed to protect the Personal Information and prevent unauthorised access. Each individual must employ their own security measures to protect the Personal Information provided to the Qatar Domains Registry.

5. Application for, and Registration and Maintenance of, Domain Names

- 5.1. The Qatar Domains Registry requires the submission of Personal Information by the Registrar to the Qatar Domains Registry for the Application for, and subsequent Registration and Maintenance or Renewal of, a Domain Name.
- 5.2. The Qatar Domains Registry has attempted to limit the Personal Information required to be provided to an acceptable reasonable minimum.
- 5.3. The Qatar Domains Registry's Domain Name Registry System contains all information submitted by the Registrar to the Domain Name Registry System.
- 5.4. The WHOIS Service displays a subset of the Personal Information that has been collected.
- 5.5. The Qatar Domains Registry Policy on Registrant Agreements contains a provision that states that the Registrar's Registrant Agreement contains wording to inform those entering into the Registrant Agreement that:
 - 5.5.1. that they have read and understood this Policy and other Qatar Domains Registry Policies;
 - 5.5.2. that they understand that the Qatar Domains Registry require the information gathered for the proper operation of the Qatar Domains Registry's Domain Name Registry System; and
 - 5.5.3. that they agree to the collection, use and disclosure of their Personal Information as described by the Qatar Domains Registry Policies.
- 5.6. Individuals may withdraw consent for the further use of their Personal Information at any time, by contacting the Qatar Domains Registry. However, if the information in question is that which must be collected in order to Register a Domain Name, withdrawing consent will lead to the Cancellation of the Domain Name.

6. Qatar Domains Registry WHOIS Service

- 6.1. The Qatar Domains Registry makes certain information regarding Domain Names available to the public through the WHOIS Service.
- 6.2. Any person may use the WHOIS Service, provided it is for the following purposes only:
 - 6.2.1. to query the availability of a Domain Name; or
 - 6.2.2. to identify the Registrant of a Domain Name; and/or
 - 6.2.3. to contact the Registrant in regard to the Domain Name or in regard to the relevant website.
- 6.3. The WHOIS Service shall not be used for any purposes other than those mentioned in Section 6.2. Purposes which are prohibited shall include, but are not limited to, any activities which are unsolicited and can reasonably be viewed as harvesting (electronic or otherwise) the information relating to Registrants for the purpose of transmitting by e-mail, telephone, facsimile, or regular mail any commercial, advertising, market research, solicitation activities, or any other purposes which may be reasonably viewed as intrusive.
- 6.4. No user of the WHOIS Service is permitted to utilise automated and/or electronic processes that send queries to the WHOIS Service.
- 6.5. In order to prevent abuse, the number of queries the WHOIS Service will process per hour will be restricted.

7. Display of WHOIS Data

The WHOIS Service shall display the following information regarding Domain Names that are Registered within the Domain Name Registry System.

| Field Name | Field Description |
|----------------------------|---|
| Domain Name | Registered Domain Name (Note: In the case of Arabic Script Domain Names this is the Primary Domain Name) |
| Domain Name Variant | Identifies all Active Arabic Domain Name Variants for the Primary Arabic Script Domain Name (Note: this is only applicable for Arabic Script Domain Names) |
| Last Modified | Date the Domain Name record was last modified |
| Registrar Name | Name of the Sponsoring Registrar |
| Status | Status of the Domain Name |
| Registrant Name | The name of the Registrant |
| Eligibility Type | Identification type associated with the Eligibility Name used by the Registrant to establish Eligibility (for example: Trade Licence for a Registered Business) |

| Field Name | Field Description |
|---------------------------------|---|
| Eligibility ID | Where Eligibility is established by Trademark or Trade Licence, this identifies the associated number, for example Trademark Number |
| Registrant Contact Name | Name of a contact person for the Registrant |
| Registrant Contact Email | Email address for the Registrant |
| Technical Contact Name | Name of the Technical Contact |
| Technical Contact Email | Email address for Technical Contact |
| Name Servers | List of the computers used to resolve the Domain Name to Internet Protocol (IP) addresses |

8. Accuracy

It is important that any Personal Information submitted to the Qatar Domains Registry is accurate. Information that the Qatar Domains Registry will act on, such as contact information, must be accurate. .

9. Retention

The Qatar Domains Registry retains information according to internal retention schedules, which depend on the purpose of the information, and the legal and contractual requirements which need to be complied with in respect of that information.

10. Policy Definition and Review

This Policy document has been prepared and published in order to represent the Qatar Domains Registry's Policy with regard to the administrative and technical management of the Qatar Domains Registry and the Qatar Domains Registry's Domain Name Registry System.

The Qatar Domains Registry may, at its sole discretion, review and/or amend this Policy at any time. Any amendments will be posted on the official website of the Qatar Domains Registry.